

REPUBLIC OF RWANDA



The Judiciary of Rwanda
P.O. Box 2197
Kigali, Rwanda



Request for Expression of Interest (REOI) for the Consultancy services for provision of in- Service Staff Training

REOI Reference Number: 10/RCJP/JoR/2013

Financing: Government of Rwanda / ICF

Procurement Method: International Open Competitive Bidding

1. Background

- 1.1. The Government of Rwanda through the Judiciary, has received funding from the Investment Climate Facility for Africa, ICF to implement the second generation of Rwanda Commercial Justice Project (RCJP) which aims at enhancing contract investors' confidence in the commercial justice system in Rwanda by 1) fully clearing the commercial litigation backlog; 2) reducing the procedures and time for a more efficient and transparent court process; 3) reducing the cost of commercial litigation; 4) improving the quality of judgments delivered; and 5) improving the quality of commercial justice information available to court management for decision making as well as to various stakeholders.
- 1.2. The Judiciary intends to apply a portion of the funds to eligible payments under the contract for which this Request for Expression of Interest is issued.

2. Main Objective

- 2.1. The Rwandan judiciary would like to engage a qualified accredited Graduate level Institution to deliver a tailor made training program which is credit based, at a level equivalent to a National Qualification Level 8 (i.e. Master level) and which qualification can be utilized towards further studies. Each participant completing the course successfully will be eligible for a certificate to be provided by the internationally accredited graduate level institution. The training Programme will be structured as "credit-bearing short courses".

3. Shortlist Criteria / Qualifications of the training provider

- 3.1. The training provider should be an accredited graduate level educational Institution, which is accredited to offer internationally recognized graduate level training.
- 3.2. For each of the areas mentioned above, the accredited graduate level educational Institution should indicate the availability of resources competent enough to deliver training program content.
- 3.3. At a minimum, the resources proposed should be at the level of a full professor with at least 10 years of teaching experience. Resource persons with the requisite practice experience will also be considered as appropriate.

4. Mode of Submission

- 4.1. Well bound and sealed Expressions of Interest in English, presented in 3 copies one of which marked ORIGINAL should be sent to the Procurement Office of the Judiciary of Rwanda on or before 20th December 2013 at 11.00GMT. Bids sent electronically to procurement@judiciary.gov.rw and electronically copies are also accepted.

The copies will be put into an envelope clearly marked **“Expression of Interest for the Consultancy services for provision of in-service Staff Training”**

- 4.2. Enquiries regarding this Request for Expression of Interest may be addressed to the Secretary General of the Judiciary of Rwanda through the following email:
procurement@judiciary.gov.rw
- 4.3. Only short listed bidders will be requested for a technical and financial proposal.
- 4.4. Bidding will be conducted in accordance with the ICF Procurement Guidelines.

Done at Kigali on 5/13/2013


Anne GAHONGAYIRE
Secretary General



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Secretary General
Supreme Court