

## The Unit of Planning

The Unit of Planning is headed by **Daniel Hategekimana**, the Director of Planning.

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*The Unit of Planning is in charge of the following:*

- ✓ Consolidate the budget from different units ;
- ✓ Ensure the linkage between the plans and the budgets ;
- ✓ Prepare the MTEFs ;
- ✓ Coordinate the elaboration of the annual reports ;
- ✓ Avail the format to be used in drafting of the annual reports ;
- ✓ Consolidate the annual reports on budget execution and performance reports ;
- ✓ Consolidate the plan of actions of units and projects under the Judiciary ;
- ✓ Develop and strengthen relationship with stakeholders and organize meetings for annual review and reviews at the end of programs;
- ✓ Prepare sector policies, strategies and plans;
- ✓ Collect the data and evidence for elaboration of sector policies , strategies and plans;
- ✓ Prepare the terms of reference of new projects;
- ✓ Develop sector investment plans;
- ✓ Establish institutional relationship with Local Government ;
- ✓ Ensure the integration of sector policies and strategies in the DDPs;
- ✓ Provide support to Local Government (Financial, Technical Advisory);
- ✓ To analyse sector strategies and give advice on priority actions in case of necessity;
- ✓ To analyse available financial resources and establish a correlations between these resources and priority programmes of the Judiciary.